CAPITEC-IBBL SHARIAH UNIT FUND

APPLICATION FORM TO PURCHASE UNITS – INSTITUTION

(Please Read "Terms and Conditions" overleaf carefully and fill up the form in BLOCK Letters)

To
Managing Director
Capitec Asset Management Ltd.
Islam Assure Center (Level-06),
91, Mohakhali C/A, Dhaka-1212.

Office Use Only

Registration No. .....

Sale No. .....

I/We would like to purchase ..... units of Capitec-IBBL Shariah Unit Fund, at price of Tk. ..... per unit, prevailing on the sale date. I/We enclose Cheque/P.O./D.D. No. ..... Bank ..... Branch ..... for an amount of Tk ..... (In words: ..... Tk only) with this application.

Name of Institution

Type of Institution: ☐ Local Company ☐ Foreign ☐ Society ☐ Trust ☐ Other .....

Registration No.: ..... eTIN No.: .....

Name of MD/CEO: .....

Address: .....

Phone No. (1): ..... Phone No. (2): ..... Fax No.: .....

Email: ..... Bank: .....

A/C No.: ..... Branch: ..... Routing No.: .....

Units Held (If any): ..... Investment Option: ☐ SIP ☐ Non-SIP

BO A/C No.: Dividend Option: ☐ Cash ☐ CIP

Details of Authorized Person(s), if any

Sl. No.	Name	Designation	Signature	Contact No.
1st				
2nd				

Mode of Operation: Jointly by ..... Single by.....

Documents Enclosed

- ☐ Memorandum and Article of Association
- ☐ Extract of Board Resolution
- ☐ eTIN Certificate
- ☐ Power of Attorney in Favor of Authorized Person(s)
- ☐ Trade License/Trust Deed
- ☐ Certificate of Incorporation
- ☐ BO Acknowledgement
- ☐ Bank Account Certificate/ Photocopy of a Blank Undated Cheque Leaf

Applicant(s) Signature

Seal & Signature of the Authorized Person(s)

DD / MM / YYYY
Date of Application

Acknowledgement

Sale No.: ..... Date: .....

Certified that this selling agent/Capitec has received a Cheque/P.O./D.D. No. ..... Bank ..... Branch ..... for an amount of Tk ..... (In words: ..... Tk only) from ..... being the application money for CAPITEC-IBBL SHARIAH UNIT FUND.

Selling Agent's Seal and Date

Authorized Person's Signature and Date

Photograph(s)

MD/CEO	1st Authorized Person	2nd Authorized Person

Terms and Conditions

1. The units of "Capitec-IBBL Shariah Unit Fund", hereinafter referred to as the Fund, may be bought /surrendered through Capitec Asset Management Ltd. (CAM) and authorized selling agents appointed by Capitec from time to time. Surrender of units is allowed through Capitec or the selling agent from which the units are originally purchased.
2. Application must be made by an individual (both resident and non-resident), a corporation or company (both local and foreign), a trust or a society (registered in or outside of Bangladesh) and not by a firm, minor or persons of unsound mind.
3. Joint application is acceptable by two persons. Registration and unit allocation confirmation will be in favor of principal applicant while dividend and other benefits, if any, will be addressed to bank account of principal applicant mentioned in the application form. In case of the death of any of the joint holders, only the survivor shall be recognized as having any title to the units. On death of both the joint holders, the units will bestow upon the nominee.
4. Minimum purchase quantity for individual investors is 500 (Five hundred) units and for institutional investors is 5,000 (Five thousand) units.
5. Application for purchase of units should be accompanied by an account payee cheque/pay order/bank draft in favor of "Capitec-IBBL Shariah Unit Fund" for the total value of units.
6. After clearance/encashment of cheque/draft/pay order the applicant will be issued with a confirmation of unit allocation for every purchase with a denomination of number of units he/she/the institutional investor applies for. If, BO A/C is provided, the units will also be delivered to the unit holder's BO A/C in demat form.
7. Partial surrender (fraction of total units held under a unit allocation confirmation) is allowed without any additional cost subject to minimum surrender quantity is 500 (Five Hundred) units for individuals and 5,000 (Five thousand) units for institutions. Upon partial surrender, the unit holder will be issued with a new confirmation of allocation representing the balance of his unit holding.
8. The units may be transferred by way of inheritance/gift and/or by specific operation of the law. In case of transfer the Fund will charge a nominal fee as decided by Capitec from time to time except in the case of transfer by way of inheritance.
9. Dividend may be delivered in cash or by way of units under Cumulative Investment Plan (CIP) as the applicant gives option in the application form.
10. All payments /receipts in connection with or arising out of transactions in the Units hereby applied for shall be in Bangladeshi Taka.

OFFICIAL USE ONLY

Date: ..... Registration No.: .....

Issuing Officer Sign, Seal & Stamp

Sale No. ..... Certificate No.: .....

No. of Units: .....

I/we confirm that, I/we have received the unit allocation confirmation mentioned above and also that I/we have read, understood and agree to abide by the terms set out above as may be altered, replaced and modified from time to time by Capitec Asset Management Company Limited.

Seal & Signature of the Authorized Person(s)

DD / MM / YYYY

Date of Application

Islam Assure Center (Level 06), 91, Mohakhali C/A, Dhaka-1212
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